



# PivotPrime

PivotPrime builds speed and accuracy into the reimbursement process for companies that invoice their clients for billable expenses. Employees can enter both billable and non-billable expenses on any expense report, tagging billable expenses as they go. These tags are stored with the individual expenses and used to build the billing statements necessary for reimbursement.

## Tracks 100% of Reimbursable Spending No More Missed Expenses

Expenses are tagged as billable at the time they are entered into the expense report rather than at a later point. This tagging includes identifying expenses that are allocated and will be billed as a shared expense across multiple clients or activities. This provides a permanent association for billable expenses and the activity ensuring that all expenses are billed.

## File Expense Reports How You Want Them

There is no need to organize expense items or prepare expense reports in any particular way. Instead, your employees can file expense reports the way that works best for your company.

Individual expense reports can include expenses for billable and non-billable expenses. They can include expenses associated to multiple clients. They can include expenses for multiple activities. They can even include expenses where one expense is tagged for allocated billing across multiple clients and activities -- splitting that airfare as a shared expense to three clients is easy!

## Easy Concise Billing Process Speeds Reimbursement

PivotPrime creates billing statements that you simply attach to your client invoice, providing all the supporting details and receipt images for the billable expenses.

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